

**Criteria for Appointments of Judicial Justices of the Peace under
Prince Edward Island's *Judicial Justice of the Peace Act***

A. Minimum Qualifications

- Candidates shall have been, for at least five years, an active member in good standing with the Law Society of Prince Edward Island or the governing body of another Canadian Province or Territory.
- Candidates shall demonstrate proficiency in English or French. Proficiency in both English and French shall be considered an asset. All candidates shall submit to an oral proficiency evaluation, if requested.
- Candidates shall be able and willing to travel as necessary. Candidates shall also be able and willing to work irregular hours, including evenings and weekends.

B. Skills, Abilities and Personal Characteristics

The Advisory Committee seeks applications from applicants with the following skills, abilities and personal characteristics:

- Experience in criminal and family law.
- Demonstrated professional achievement in area(s) of legal work in which the candidate has been engaged.
- Involvement in activities which demonstrate that the applicant remains current with changes in the law, the administration of justice and the application of Canada's Charter of Rights and Freedoms.
- A reputation for professional excellence, leadership, honesty, integrity, fairness, flexibility and punctuality.
- Diverse life experience, as well as a demonstrated commitment to community service that would enhance work as a Judicial Justice of the Peace.
- Community awareness and sensitivity to social issues facing the community.
- Ability to act compassionately, courteously, politely, and patiently.
- Ability to listen openly, remain impartial, work independently, be efficient and demonstrate good judgment, including in the face of actual and/or perceived conflict of interest.
- Ability to communicate respectfully and conduct oneself in a dignified and judicious manner.
- Awareness and appreciation for social context issues, including those in respect of diversity, gender, racial equity and indigenous peoples.
- Good health except to the extent that any physical or mental condition or challenge would not reasonably preclude performance as a Judicial Justice of the Peace.

C. Other Considerations

- Except where sufficient information is available to confirm that a claim against an applicant is frivolous or lacking foundation, an application will not be considered if an applicant has been subject to a serious professional complaint or errors and omissions (insurance) claim.
- Applicants with a criminal record will not be considered.
- The application of an applicant involved in a serious civil action, or outstanding financial obligations (such as unpaid taxes or arrears in spousal or child support payments) will not be considered.
- A level of computer proficiency is required. Candidates will be expected to have word processing and other computer capabilities, including the ability to prepare court documents such as court orders and interim release documents. As a Judicial Justice of the Peace, candidates will be required to be familiar with and use the Facts and CourtSmart systems used in the Prince Edward Island Provincial Court.
- Applicants should be aware that appointments cannot be accepted by selected candidates unless they are no longer practicing criminal and family law.

To assist the Advisory Committee in determining fitness for appointment:

- All applicants shall submit a signed *Release of Information* form addressed to the Advisory Committee that will permit the Advisory Committee to obtain complaint history, insurance claim history and/or professional records reviews from the Law Society of which they are a member.
- All applicants shall submit a signed *Release of Medical Information* form addressed to the Advisory Committee.
- Applicants shall at their sole expense submit a Criminal Record (Police Record) Check, including a Vulnerable Sector Check; a Driving Abstract; and, a Credit Check.
- Applicants shall also provide a copy of the results of a valid bankruptcy search together with a copy of any past or present proposals to creditors or assignment into bankruptcy.
- All applicants shall provide at their sole expense copies of any outstanding civil judgments and if requested adequate confirmation that there are no arrears in spousal or child support payments.
- After applications are screened by the Advisory Committee, those applicants selected for an interview will be contacted by the Advisory Committee.