

Please read before completing Provincial Court Judge Application.

JUDICIAL APPOINTMENTS ADVISORY COMMITTEE

The Judicial Appointments Advisory Committee welcomes the interest of qualified persons wishing to be considered for appointment as a Provincial Court Judge in Prince Edward Island. The successful candidate will be assigned to sit in Summerside, Prince Edward Island and primarily hear matters that arise in Prince County.

The Provincial Court Act provides as follows:

Appointment of Judges

2 (2) The Lieutenant Governor in Council may appoint as a judge a person who

(a) is a member in good standing of the Law Society of Prince Edward Island under the *Legal Profession Act* R.S.P.E.I. 1988, Cap L-6.1;

(b) has been a member in good standing at the bar of a province in Canada for at least five years immediately preceding the date of the person's appointment; and

(c) has agreed to comply with the continuing education plan for judges established by the Chief Judge pursuant to subsection 4.01(1), including any continuing education in sexual assault law that may be prescribed by the Chief Judge.

The Judicial Appointments Advisory Committee is to provide the Attorney General with a list of qualified candidates for appointment as a Provincial Court Judge. Candidates will be rated as highly recommended, recommended or not recommended.

The criteria for selection of candidates for appointment is available on the Provincial Court website at courts.pe.ca.

Anyone who is interested in being considered for such an appointment is asked to complete the Provincial Court Judge Application, ([link](#)) which should be marked **confidential** and sent to:

Judicial Appointments Advisory Committee

Attention: Chair Chief Judge Nancy K. Orr

c/o Provincial Court of P.E.I.

P.O. Box 2290, Charlottetown PEI C1A 8C1

Or by Fax: (902) 368-6743

Completed applications are to be submitted by Tuesday March 31, 2020 at 4 p.m.

The Advisory Committee requests that only the space provided on the form for career information be used. A separate curriculum vitae is **not** to be provided. There are two application forms on the website. **One is a fillable form that, once completed, must be printed and signed before submission.** It cannot be submitted online. The other form is a word document that can be saved to your computer and once completed, signed and submitted.

The **names of no more than** five (5) references are to be provided. Reference letters are **NOT** to be provided. References should include one or more persons who have had direct and recent experience with the candidate's participation in community activities, and one or more who have had direct and recent experience with the candidate's professional work. Please be advised that some or all of the references may be contacted by members of the Judicial Appointments Advisory Committee.

The ***Release of Information*** form, directed to the Law Society of Prince Edward Island and/or other Law Societies, attached to the Provincial Court Judge Application and the ***Consent for Release of Medical Information*** must be executed by each candidate.

In addition, each candidate, at their sole expense, must provide the following:

1. Criminal Record check, including a Vulnerable Sector check;
2. Driving abstract;
3. Credit check;
4. Results of a valid bankruptcy search, including a copy of any past or present proposals to creditors or assignment into bankruptcy;
5. Copies of any outstanding civil judgments; and
6. If requested, confirmation that there are no arrears in spousal or child support payments.

It is the candidate's responsibility to ensure that all required information and documentation is provided to the Judicial Appointments Advisory Committee.

All information collected will be kept in confidence by the Judicial Appointments Advisory Committee. The Committee may also wish to obtain information from other sources. In making these inquiries, every effort will be made to maintain confidentiality.

After applications are screened by the Judicial Appointments Advisory Committee, those applicants selected for an interview will be contacted by the Judicial Appointments Advisory Committee.

If the candidate wishes to identify as a member of a traditionally under-represented group, please do so.